

The National Advocacy & Training Network

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Dear Prospective Volunteer,

The National Advocacy & Training Network (NATN), founded in 2002, is a non-profit agency based in Arizona. Our mission is to address the health, safety, economic and social justice issues related to domestic violence, sexual assault and substance abuse through education, training and direct services. NATN provides training, program development, and technical assistance through its Consulting Associates Network who are made up of local, national, and international practitioners, trainers, educators and volunteers who work in government, law enforcement, criminal justice, legal services, higher education, substance abuse, domestic violence and sexual assault programs.

SEEDs Overview:

The SEEDs (*Support, Education, Empowerment & DirectionS*;) program are residential recovery homes for women with histories of physical and/or sexual abuse and substance abuse issues. Our target population is battered women coming out of prison/jail, involved with the criminal justice system and women turned away from domestic violence programs because of their substance abuse issues. SEEDs residential recovery program provides women with a bridge from residential/institutional programs to independent living. Women in this transition often benefit from a support system to overcome barriers and realize their life goals. To help build on one's self-esteem and provide direction, the staff, volunteers, and mentors provide supportive services and guide the women to achieve self-sufficiency and live safe, healthy, and productive lives.

Cup O' Karma: Community Cafe for a Cause - NATN provides job-training opportunities for women participating in the SEEDs program through Cup O' Karma. The café offers great beverages to the community, while providing job-training opportunities to women living in our transitional housing program, SEEDs. Barista volunteers, Artists, Musicians and Web Designer opportunities are available for our newest social venture. 1710 W. Southern Ave., Mesa 85202

We strongly encourage you to join our team through our stages of change and development. It is an opportunity to grow with us while sharing your expertise and time to some of the most underserved members of our communities.

National Advocacy & Training Network

Volunteer Application Form

Date: _____

PERSONAL DATA:

Birth Date: _____

Name: _____ SS#: _____

Mailing Address: _____

Phone: (home/school): _____ (work): _____

(Cell phone): _____ Email: _____

Emergency Contact Person: _____ Phone: _____

How related/know: _____

Are you a student? _____ Where? _____ Major: _____

****Direct Service Volunteers Only***

NATN requires all advocates/mentors that have a vehicle to provide proof of current driver's license and car insurance in order to provide safe transportation for our residents.

Driver's license expiration date: _____ Car insurance expiration date: _____

Make and model of vehicle: _____

Does your vehicle have working seat belts? _____

3 REFERENCES: (3 people not related to you; 1 personal, 2 professional)

1) Name: _____ Phone: _____

Email: _____

Address: _____

How are you acquainted? For how long? _____

2) Name: _____ Phone: _____

Email: _____

Address: _____

How are you acquainted? For how long? _____

3) Name: _____ Phone: _____

Email: _____

Address: _____

How are you acquainted? For how long? _____

QUALIFICATIONS: Please attach a copy of your resume with this application. Whenever possible, note number of years experience, and name and address of organization(s).

What personal qualities do you have that would make you a good candidate to work/volunteer for NATN/SEEDs?

Please list any training or experience you have had with helping professions:

Have you had experience related to working with substance abuse, domestic violence or sexual assault? (List on separate paper)

Please list any past volunteer experience you have had:

Please list any special skills (i.e. second language, computer,) and interests:

How did you hear of NATN/SEEDs?

Why are you interested in volunteering with NATN? What do you hope to gain by volunteering with us? Any personal goals?

Direct Service Volunteers Only

Issues of domestic violence and sexual assault often evoke strong, sometimes troubling responses that can complicate the advocate/client relationship. If, for any reason, you find your ability to work with a client is compromised, or if, after working with a client you feel uncomfortably stressed, how would you handle it?

Describe how you work with diverse populations (different races, disabled, elderly, etc.).
What does confidentiality mean to you?

How do you deal with stress? How do you take care of yourself?

Why do you think some people use physical and/or sexual violence? How do you feel about people who abuse others?

Have you ever been arrested or convicted of a felony/misdemeanor, crimes, or any crime involving children? If so, please explain.

Are you willing to work without discriminating on the basis of physical or mental disability, race, ethnicity, color, religion, political beliefs, gender, age, national origin, citizenship, ancestry, sexual orientation, marital or familial status, pregnancy, income, veteran status, because the individual is a recipient of federal, state, or local assistance, or any other basis prohibited by federal, state, or local law, as well history of substance abuse or prior behavior that might be viewed as domestic violence or sexual abuse? _____

Are you willing to seek cultural competency in your work? Cultural competent service is service delivery that enables the agency to recognize and respond appropriately to the diversity of the community's perspective based on factors including but not limited to race, ethnicity, sexual orientation, disability, income, geographic influence, religion, and age, and the effect of those factors on the community's need for and access to domestic violence, sexual assault/abuse, sexual harassment, and stalking services. _____

I certify that the information contained in this application is true and correct. Thus, any information that I stated to abide by or commit to, I will attempt to honor as best as I can.

Signed: _____ **Dated:** _____

Thank you for your time and consideration.

After receipt of your completed application we will be in touch with you to set up an interview.

Please mail or email your applications to: National Advocacy & Training Network, PO Box 51357 Phoenix, AZ. 85076-1357 . **Email:** NATN2000@hotmail.com

Identify the categories of specialized skills you would be willing to share/learn with NATN/SEEDs. Remember that expert skills are not always required to be a volunteer or mentor. Select each category that applies, or list one under *other*.

- | | |
|---|--|
| <input type="checkbox"/> Accounting/bookkeeping | <input type="checkbox"/> Administrator/coordinator |
| <input type="checkbox"/> Accounts management | <input type="checkbox"/> Certified Public Accountant |
| <input type="checkbox"/> Advocate | <input type="checkbox"/> Computer Hardware |
| <input type="checkbox"/> Board member/Committee | <input type="checkbox"/> Computer Software |
| <input type="checkbox"/> Budgeting/forecasting | <input type="checkbox"/> Database management/support |
| <input type="checkbox"/> Outreach | <input type="checkbox"/> Desktop publishing/multimedia |
| <input type="checkbox"/> Chair a committee/task force | <input type="checkbox"/> Evaluation |
| <input type="checkbox"/> Communications/media relations | <input type="checkbox"/> First Aid |
| <input type="checkbox"/> Computer tutor | <input type="checkbox"/> Graphic design |
| <input type="checkbox"/> Fundraising/event planning | <input type="checkbox"/> HIV/AIDS awareness |
| <input type="checkbox"/> Grant writing/research | <input type="checkbox"/> Maintenance/repair |
| <input type="checkbox"/> Internet services | <input type="checkbox"/> Membership processing/recruitment |
| <input type="checkbox"/> Leadership | <input type="checkbox"/> Mentoring/tutoring |
| <input type="checkbox"/> Legal services | <input type="checkbox"/> Policy and procedures |
| <input type="checkbox"/> Newsletter: print/electronic | <input type="checkbox"/> Program management |
| <input type="checkbox"/> Public speaking | <input type="checkbox"/> Proposal writing/development |
| <input type="checkbox"/> Reception/administrative support | <input type="checkbox"/> Publications |
| <input type="checkbox"/> Spreadsheets/databases | <input type="checkbox"/> Speakers bureau/facilitation |
| <input type="checkbox"/> Strategic planning | <input type="checkbox"/> Training and development |
| <input type="checkbox"/> Translations services | <input type="checkbox"/> Volunteer management |
| <input type="checkbox"/> Web page design/support | <input type="checkbox"/> Word processing |
| | <input type="checkbox"/> Research and Writing: Articles, papers, etc |
| | <input type="checkbox"/> Other: _____ |

VOLUNTEER POSITIONS

Volunteers Commit to Providing Service During the Next Year in One or More of the Following Categories:

SEEDs Program: MANY opportunities including: organizing donations, transportation help to clients (medical appts., legal/court, food boxes etc.), general office duties, workshop leader for clients, translation, building maintenance, gardening, etc. Flexibility a must. Students Welcome. *Time commitment:* 1-3 hrs/wk. Days or evenings up to 9 pm. *Direct Service Volunteers Only*

Community Education Outreach Program:

Represent NATN/SEEDs at events by staffing a table or public speaking. Make presentations to community groups about the agency, substance abuse, domestic violence, and sexual assault and women in prison. Three months of direct client service experience at the SEEDs program and a 4-hour in-house training is necessary before becoming a presenter. Requirement: 3 presentations and/or displays per year. *Time Commitment:* Daytime, evening, and weekend events as scheduled. Required supervision meeting.

Communications & Development: In order to better serve our clients, our Communications & Development Department raises funds to support the many critical programs which the Women's Project provides. There are numerous opportunities for volunteers to be involved in this exciting project. Volunteers can donate their time in the following ways:

Newsletter Committee: Are you interested in honing your publishing and writing skills? We're looking for creative people to help write articles about the exciting things happening with our projects and programs.

Special Events Committee: Do you like to party or plan events? We need people to assist with planning special events and help make things run smoothly. If you're great with details and logistics, the agency can definitely use your skills.

Hosting Events: Do you like to throw shindigs? The agency is looking for gracious community members to host social events as a fundraiser.

Database Management: The agency needs a detailed oriented person to enter information into a database. This is a perfect position for anyone with an eye for detail.

Board of Directors and Committees: Serve on a committee of the Board of Directors of NATN. Community leaders and members who are people of color, survivors, LGBTQ, and other members of underrepresented communities especially encouraged to apply. *Time commitment:* Quarterly meetings and service on committees. Meeting minimum fundraising goals also expected. (*Current openings for Fundraising Committee Members)

Mentoring: Provide one-on-one contact with a resident of the SEEDs program. The volunteer should spend 1½ hours of time with the resident each week. Additional training and successful interview required. *Time commitment:* 2 hrs/wk of mentoring, 1hr/month supervision meetings. **Direct Service Volunteers Only**

College and Law Students Welcome for all positions.

Your Volunteer Idea:

**Fingerprints required for all direct service volunteer positions. (Criminal record does not automatically preclude you.)